

**MINUTES**  
**Regular Meeting of Lake Shore City Council**  
**Monday, July 22, 2019**  
**7:00 PM Lake Shore City Hall**

Mayor Kevin Egan called the July 22, 2019 Regular City Council meeting to order at 7:00 p.m. The pledge of allegiance was recited.

**Roll Call:** Mayor Kevin Egan. Council Members present: Wayne Anderson, John Terwilliger, Krista Knudsen and Doug Miller. City Attorney Dan Hawley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom and City Clerk Patti McDonald were present. There were 5 people in the audience. A quorum was present and the City Council was competent to conduct business.

**GUEST** – Cass County Attorney, Ben Lindstrom came to introduce himself to the City Council. He has been with the county attorney's office since 2010 and took the position of county attorney in 2017. He gave a brief description of what he does for the county. He thanked Chief Steve Sundstrom for letting him ride along with him for a few hours this afternoon.

**APPROVAL OF MINUTES**

MOTION BY DOUG MILLER TO APPROVE THE JUNE 24, 2019 REGULAR CITY COUNCIL MINUTES AS PRESENTED. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**REPORTS**

**Police Report** – Officer Steve Sundstrom

Incident Report – In June 2019 there were 231 incidents in the City. There were 150 traffic-related incidents and 81 were miscellaneous department activity.

**Mayor's Report**– Kevin Egan commented that he prefers to get the council packet emailed to him.

Kevin said that he, Teri and Cheryal Hills from Region 5 had a phone conference today regarding broadband to keep the idea moving forward to get Lake Shore served with broadband. He said he would like to hire a few interns to go to the underserved areas in the city to check the internet availability and speed.

**Clerk/Treasurer's Report** – Patti McDonald

Financials – MOTION BY DOUG MILLER TO APPROVE THE JUNE FINANCIALS AS PRESENTED (CLAIM NUMBERS 37484 THROUGH 37563 – TOTAL \$324,857.98). KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Pay Bills – MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 37558 THROUGH 37631 – TOTAL \$279,649.50). KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**City Administrator/Planning & Zoning Administrator** – Teri Hastings

June Minutes and Permit Summary – Teri included the June minutes for the regular meeting and the special Comprehensive Plan and permit summary for review.

**Wastewater/Road Committee** – Wayne Anderson said the committee met on July 16<sup>th</sup>.

Release Retainage – Wastewater 2019 – Tom’s Backhoe – Tom’s Backhoe is requesting final payment for the 2019 Wastewater project. Dave Reese said he has reviewed the last few items on the punch list and feels that the grass on the southern drainfield hasn’t been established enough to release the final retainage; he will write Tom’s Backhoe stating his reasoning.

MOTION BY WAYNE ANDERSON TO TABLE THE FINAL PAYMENT FOR THE 2019 WASTEWATER IMPROVEMENTS TO TOM’S BACKHOE SERVICE INC UNTIL THE AUGUST CITY COUNCIL MEETING. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Wastewater Monthly Report – PRASD – The operations report for July was included for review.

The Mayor commented that last month an issue on the Pebble Beach Road drainage was not solved and asked if the city would install a sump pump to reduce the problem. Dave answered that since the last meeting, the silt fence was removed and the water is flowing better, but doesn’t take care of the issue. He also said that if the city installed a sump pump there could be a dozen or more other property owners that would like the same service. The homeowner may install a sump pump if they would be so inclined. Dave commented that the soils are not the problem in the area as they will absorb the water rather quickly; however, probably not to the homeowner’s satisfaction. There are not a lot of easy remedies to make the water go away; if the road was raised as some people have suggested, it will create problems elsewhere.

June Minutes – The June minutes were included for review.

**Park and Recreation Committee** – Krista Knudsen said the committee met June 17<sup>th</sup>. The Mayor reported and congratulated Krista and Kevin Knudsen on the new addition to their family.

June Minutes – The June minutes were included for review.

**Environmental Committee** – Doug Miller said the committee didn’t meet in the month of July.

**Trail 77** – Teri said we will be submitting the Legacy Grant at the end of the month.

**Personnel** – Kevin Egan/Doug Miller – There was no Personnel business for the month of July.

**City Attorney** – Gammello - Pearson – Dan Hawley had nothing more to report.

**City Engineer** – Widseth Smith Nolting – Dave Reese had nothing more to report.

**OLD BUSINESS** – Mitch Crocker wanted to know if a letter was sent to the City by the City Attorney. Dan Hawley recently completed and mailed his findings to the Wastewater Road Committee Liaison that he was directed to do by the Council last month. Dan summarized the report he prepared for the Wastewater/Road Committee, ultimately finding that Cass County has designated 21<sup>st</sup> Ave SW as a private road. After much discussion, the Wastewater Road Committee will review the information and report back to the Council.

Scott Flategraff asked if Jacobs Road is going to be brushed on both sides; he also inquired about 72<sup>nd</sup> Street. Teri will talk to Rardin about the brushing. Mitch and Scott want to know about the potholes on Jacobs Road. The contract was awarded to Anderson Brothers last month; it will be on their schedule. They wanted to know what the plan is if the city doesn’t receive the LRIP from the state? Teri said that the

city budget would have to increase significantly for the Jacob's Road improvement; at this point the cost for the repair is 3 times what is budgeted annually for all of Lake Shore's road maintenance and improvements.

**NEW BUSINESS** – There was no new business.

**ANNOUNCEMENTS/PUBLIC FORUM** – The Mayor congratulated Chief Steve Sundstrom and the Police Department for passing their recent MN Post Board audit earlier this month.

**MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF JULY 22, 2019 AT 7:39 PM. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.**

Transcribed by Patti McDonald  
Lake Shore City Clerk