

**MINUTES**  
**Regular Meeting of Lake Shore City Council**  
**Monday, October 28, 2019**  
**7:00 PM Lake Shore City Hall**

Mayor Kevin Egan called the October 28, 2019 Regular City Council meeting to order at 7:05 p.m.

**Roll Call:** Mayor Kevin Egan. Council members present: Wayne Anderson, John Terwilliger, Krista Knudsen and Doug Miller. City Attorney Dan Hawley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom and City Clerk Patti McDonald were present. There were 9 people in the audience. A quorum was present and the City Council was competent to conduct business.

**APPROVAL OF MINUTES**

MOTION BY KRISTA KNUDSEN TO APPROVE THE SEPTEMBER 23, 2019 REGULAR CITY COUNCIL MINUTES AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO APPROVE THE OCTOBER 9, 2019 CITY COUNCIL BUDGET WORKSHOP MINUTES AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**REPORTS**

**Police Report** – Officer Steve Sundstrom

Incident Report – In September 2019 there were 114 incidents in the City. There were 74 traffic-related incidents and 40 were miscellaneous department activity.

**Mayor's Report**– Kevin Egan said this is budget time for the city and the council is trying to keep the levy as low as they can; they are talking about issuing general obligation bonds to help maintain some of the roads.

**Clerk/Treasurer's Report** – Patti McDonald

Financials – MOTION BY DOUG MILLER TO APPROVE THE SEPTEMBER FINANCIALS AS PRESENTED (CLAIM NUMBERS 37734 THROUGH 37823 – TOTAL \$125,895.83). JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Pay Bills – MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 37784 THROUGH 37893 – TOTAL \$87,042.19). WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution - Delinquent Sewer Assessments to Cass County – As of October 1, 2019, there are two delinquent sewer accounts for a total of \$1,000 that can be certified to the tax rolls. The customers have until November 30<sup>th</sup> to bring their account up to date before they are sent to the county.

MOTION BY KRISTA KNUDSEN TO ADOPT RESOLUTION NUMBER 2019-10-01 TO CERTIFY TWO DELINQUENT SEWER ACCOUNTS TO THE CASS COUNTY AUDITOR IN THE AMOUNT OF \$1,000. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**City Administrator/Planning & Zoning Administrator – Teri Hastings**

Zoning Ordinance Proposal – Teri said that this is a 2020 budget item to have the Planning and Zoning ordinance updated by Sourcewell.

MOTION BY JOHN TERWILLIGER TO APPROVE THE PROPOSAL FROM SOURCEWELL TO UPDATE THE LAKE SHORE ZONING ORDINANCE IN THE AMOUNT NOT TO EXCEED \$3,400. KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

September Minutes and Permit Summary – Teri included the September minutes and permit summary for review.

**Wastewater/Road Committee** – Wayne Anderson said the committee met last week.

Final Pay Estimate - Anderson Brothers – Anderson Brothers has completed the 2019 Lake Shore Street Improvements and requested final payment of \$32,255.66.

MOTION BY WAYNE ANDERSON TO AUTHORIZE FINAL PAYMENT TO ANDERSON BROTHERS FOR THE 2019 LAKE SHORE STREET IMPROVEMENTS IN THE AMOUNT OF \$32,255.66. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution 2019-10-02 Ordering Improvement and Preparation of Plans – The public hearing was held an hour before the council meeting to move the project forward to improve Port View Road. The Port View Road residents are not in favor of the road improvement presented.

Doug Miller said there is no interest in the project as presented.

The resolution died for a lack of a motion.

The Mayor asked if anyone was willing to craft a motion to make an effort to have a compromise for the Port View Road project. Dave Reese said if they want to consider a compromise he recommends that the project be sent back to the Road/Wastewater Committee. Wayne Anderson said it needs more research. The council as a whole agree that more information needs to be gathered before a decision is made. Dave's first recommendation is to follow the city standards; or maybe the city should consider changing the city standards to remain consistent with all road projects. He said that safety is always an issue to consider. Dave Baldwin said it is intent of the policy and their offer to pave the road as residents should be considered.

MOTION BY DOUG MILLER TO SEND THE PORT VIEW ROAD PROJECT BACK TO THE THE ROAD WASTEWATER COMMITTEE FOR A RECOMMENDATION. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Wastewater Monthly Report – PRASD – The operations report for October was included for review.

September Minutes – The September minutes were included for review.

**Park and Recreation Committee** – Krista Knudsen said the committee didn't meet this month.

**Environmental Committee** – Doug Miller said the committee didn't meet this month.

**Trail 77** – Teri said that the city has been contacted by GMRPTC, the initial group that reviews the Legacy Grants and they wanted us to consider phasing in our project. She met with Matthew Hill and Jenny Max

from Nisswa to discuss what options they would consider; it is up to the review group what the final outcome will be.

Teri said there is funding through the MN DOT Transportation Alternative Program; she will send a letter of intent to start the initial application process.

**Personnel** – Kevin Egan/Doug Miller – There was no personnel business for the month.

**City Attorney** – Gammello - Pearson – Dan Hawley had nothing more to report.

**City Engineer** – Widseth Smith Nolting – Dave Reese had nothing more to report.

**OLD BUSINESS** – There is no old business.

**NEW BUSINESS** – There was no new business.

**ANNOUNCEMENTS/PUBLIC FORUM** – There was no public forum or announcements.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF OCTOBER 28, 2019 AT 7:30 PM. KRISTA KNUDSEN KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald  
Lake Shore City Clerk