

**BOARD OF ADJUSTMENT/PLANNING COMMISSION
CITY OF LAKE SHORE
CITY HALL
MINUTES
JULY 8, 2019
9:00 AM**

Paul Strong called the meeting to order at 9:00 a.m. Members of the Commission present: Paul Strong, Gene Hagen, Arla Johnson, Roger Smeby and Glen Gustafson; Council Liaison John Terwilliger; City Engineer Joe Dubel; City Zoning Administrator Teri Hastings and City Clerk Patti McDonald; Alternates Pat Hastings, John Ingleman and Shawn Hansen were absent. A quorum was present and the Commission was competent to conduct business. There were 2 people in the audience.

Approval of the June 10, 2019 Regular Meeting Minutes – MOTION BY ARLA JOHNSON TO APPROVE THE MINUTES FOR THE JUNE 10, 2019 BOARD OF ADJUSTMENT/PLANNING COMMISSION AS PRESENTED. GLEN GUSTAFSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Approval of the June 20, 2019 Public Hearing Minutes – MOTION BY GLEN GUSTAFSON TO APPROVE THE MINUTES FOR THE JUNE 20, 2019 BOARD OF ADJUSTMENT/PLANNING COMMISSION PUBLIC HEARING FOR THE COMPREHENSIVE PLAN AS PRESENTED. GENE HAGEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

PUBLIC HEARING – There were no items for public hearing.

NEW BUSINESS –

Sit Plan Review – Doug and Sheila Johnston – The applicant is seeking a site plan review for a potential variance for a deck expansion. The applicant would like to add onto the existing deck by adding 3' for a width of approximately 20'. The current deck is 10'x25' and is at an estimated setback of 72' from Upper Gull Lake.

Doug and Sheila Johnston came before the Commission seeking guidance for a potential deck expansion. They want to leave the deck posts in place and in two spots they want to cantilever out to meet their roof line dimensions. There would be no changes to the impervious surface.

Roger, Glen and Gene are in favor of the project.

Teri doesn't see any issues and she does not see any items that would help mitigate the plan for the request for a variance. She said they have done a nice job maintaining the shoreline in a natural state. Sheila said that they have just put in a shoreline buffer and they also planted 12 shrubs on the slope to the lake.

The next step for the Johnston's is to come in for a formal variance to move forward with their project.

Comprehensive Plan – Teri said the public hearing went well and we had very good attendance. There were a variety of suggestions made at the public hearing.

Paul asked if there are any comments that would change the Comprehensive Plan that would require another public hearing. Teri said that the suggestions would tighten up the language and

wouldn't require another hearing. She asked John Terwilliger, the council liaison, for his comments. He said that some of the changes would fit more under the Planning and Zoning ordinance.

Short Term Rental Comments – Teri said that most of the property owners of short-term rentals have turned in their application and permit fees. Two owners have put their property up for sale and there is one owner that didn't think the city did their due diligence when creating the ordinance. Teri sent a replied that there has been an ordinance on file since 1991 that limited the number of rentals and shared a brief history of how much thought was put into the current ordinance.

Paul asked if there was any headway regarding the enforcement of the ordinance. Teri said that there are a couple of management companies that have started offering this service, so this is an option should the need arise.

OLD BUSINESS – There was no old business.

REPORTS

City Engineer – Joe Dubel had nothing to report.

Chairman – Paul Strong had nothing to report.

Council Liaison – John Terwilliger had nothing to report.

Zoning Administrator – Teri had nothing to report.

PUBLIC FORUM – Mark Nelson, 1776 Port View Road, was attendance to discuss an item that was pulled before the agenda was published. He also has a concern with the zoning of his property through Cass County and how he is taxed; he will take the issue up with the county.

MOTION BY ARLA JOHNSON TO ADJOURN THE BOARD OF ADJUSTMENT/PLANNING COMMISSION MEETING OF JULY 8, 2019 @ 9:25 AM. ROGER SMEBY SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk